



## *HOUSING AND DEVELOPMENT LAW INSTITUTE PRESENTS:*

### *"FAIR HOUSING NEED-TO-KNOW PRINCIPLES FOR EVERY EMPLOYEE OF THE PHA"*

*A Comprehensive Interactive Training Course Identifying the  
Complicated Fair Housing Responsibilities of Employees of  
Assisted Housing Providers & Managers*

### ***Who should be trained?***

- *Public housing site managers & managerial staff*
- *Section 8 leasing officers & staff*
- *Maintenance supervisors & staff*
- *Management companies managing Public Housing & Section 8 sites*
- *Independent hearing officers*
- *PHA Executive Staff*
- *PHA Attorneys - in house and outside counsel*
- *EVERYONE with a need to know these concepts*

*\*\*\*See pages 2-4 for more information\*\*\**

# Objectives of This Course:

## *Trainees will be able to:*

- Develop or update and implement legal, fair, and effective **fair housing-related policies and procedures** for your agency, including the proper use of fair housing **disclosures** (e.g., fair housing poster, logos, etc.).
- Understand applicable **federal and state fair housing laws and regulations** and how they apply to the work of the PHA, including general fair housing laws and **Disability** laws, among other laws and regulations.
- Understand HUD's applicable fair housing guidance, including that related to **Limited English Proficiency (LEP)** and **Domestic Violence (VAWA)**, among other guidance.
- Understand the federal, state, and locally-recognized **protected classes** under the fair housing laws, as well as **exempted housing** from the fair housing laws.
- Understand the PHA's role in "**affirmatively furthering fair housing.**"
- Provide legal and effective fair housing-related **documentation**, understand applicable document **confidentiality** principles and proper placement of confidential information into PHA files.
- Specifically understand and be able to the complex intake, transfer, and request for **reasonable accommodation issues** that arise in everyday PHA work days involving disabled applicants and clients, such as **Live-in Aides, Assistance Animals, Accessible Parking**, and other reasonable accommodation issues.
- Fair Housing Jeopardy!** At the end of training, teams compete to demonstrate understanding of taught principles.

## *2018 On-Site Pricing:*

*(includes written materials & personalized training certificates)*

- **Full Day Training – approximately 7 hours  
\$259 per person (plus travel expenses)**
- **Half Day Training – approximately 4 hours  
\$199 per person (plus travel expenses)**



## BIOGRAPHY OF LISA L. WALKER – Trainer

**HDLI, 630 Eye St., NW, Washington, D.C. 20001; [lwalker@hdli.org](mailto:lwalker@hdli.org); (202) 289-3400**

Since July 2002 Lisa Walker has been the CEO and General Counsel of the Housing and Development Law Institute (“HDLI”), a legal think tank and training organization in the public and affordable housing industry.

Ms. Walker designed and implements HDLI’s successful interactive training programs directed toward the unique job responsibilities and challenges of public housing and redevelopment agencies, their management companies, and development partners. She has trained more than 4,500 front-line, maintenance, managerial, executive, and legal staff of housing agencies and developers of all sizes. Ms. Walker is certified as a fair housing trainer by the Texas Department of Housing and Community Affairs (TDHCA). Some of Ms. Walker’s clients include The CT Group, (D.C.), Dwayne Henson Investments, Inc. (TX), KG Residential, LLC (TX), HFI Management Company (TX), LBK Limited (TX), Dallas Hous. Auth. (TX), Houston Hous. Auth. (TX), Fort Worth Hous. Auth. (TX), Abilene Hous. Auth. (TX), Candletree Apartments (TX), Denton Hous. Auth. (TX), Integrated Housing Solutions LLC (TX), Monarch Properties (TX), Orion Residential Properties (TX), Overton Park Townhomes (TX), Pace Realty (TX), Tarrant County Housing Assistance (TX), Seattle Hous. Auth. (WA), Hous. Auth. of the City of Los Angeles (CA), Los Angeles County Community Development Commission (CA), Hous. Auth. of the County of Ventura (CA), Hous. Auth. of the City of Ventura (CA), Hous. Auth. of the City of Oxnard (CA), Orlando Hous. Auth. (FL), Tampa Hous. Auth. (FL), Sanford Hous. Auth. (FL), Pinellas County Hous. Auth. (FL), Seminole County Hous. Auth. (FL), Winter Park Hous. Auth. (FL), Punta Gorda Hous. Auth. (FL), Arcadia Hous. Auth. (FL), Avon Park Hous. Auth. (FL), CF Lane, LLC (FL), Owensboro Hous. Auth. (KY), Bowling Green Hous. Auth. (KY), Beaver Dam Hous. Auth. (KY), Hous. Auth. of Henderson (KY), Hous. Auth. of Madisonville (KY), Charleston Hous. Auth. (SC), Newark Hous. Auth. (NJ), Syracuse Hous. Auth. (NY), North Bend City/Coos-Curry County Housing Authorities (OR), Henry County Hous. Auth. (IL), Richland County Hous. Auth. (IL), St. Mary’s County Hous. Auth. (MD), Harrisburg Hous. Auth. (PA), Altoona Hous. Auth. (PA), McKean County Hous. Auth. (PA), Denver Hous. Auth. (CO), Cambridge Hous. Auth. (MA), Hous. Auth. of New Orleans (LA), St. Bernard Parish Government (LA), Milford Redevelopment and Housing Partnership (CT), Lucas Metropolitan Hous. Auth. (OH), Warner Robins Hous. Auth. (GA), Roanoke Redevelopment and Hous. Auth. (VA), Lynchburg Redevelopment and Hous. Auth. (VA), Virginia Association of Housing and Community Development Officials (VA), Public Housing Authorities Directors Association (PHADANationwide), NYSPHADA (NY), the following Regional Councils of the National Association of Housing and Redevelopment Officials (NAHRO): Pacific Northwest (PNRC), Mid-Atlantic (MARC), Southeast (SERC), and the Michigan (MI), Indiana (IN), and Nebraska (NE) affiliates of NAHRO. Ms. Walker also has a broad knowledge of federally-assisted public and affordable housing programs, applicable federal regulations (such as those implemented by HUD and the Justice Department), and the fair housing obligations implicit therein.

Prior to joining HDLI, Ms. Walker was a partner at Whiteford, Taylor & Preston, L.L.P, a large regional law firm servicing the Washington, D.C.-Maryland-Virginia corridor. As a commercial litigator, Ms. Walker handled the business disputes of corporations, partnerships, organizations, and individuals in the areas of contracts, employment, torts, intellectual property, and product liability, among other areas. Developing a particular interest in and knowledge of fair housing issues, Ms. Walker actively represented the Hous. Auth. of Baltimore City and City of Baltimore in *Thompson v. HUD*, major federal public housing reform litigation, and with respect to a wide variety of fair housing issues.

Ms. Walker is licensed to practice law before the United States Supreme Court, the federal Fourth and Fifth Circuit Courts of Appeals, and the state and federal courts of Maryland and the District of Columbia. Ms. Walker holds a Bachelor of Science degree in Finance from the University of Maryland, College Park, where she received a four-year academic scholarship from the university. She holds a Juris Doctor from the University of Maryland School of Law. She has been active in local and national bar associations, on nonprofit boards of directors, as well as a number of other service and civic organizations. She also is a frequent speaker, trainer, and presenter at industry meetings across the country.



# HDLI TRAINING REQUEST FORM

**Yes!** Our agency would like HDLI Fair Housing Training.  
We prefer the following training:

**Full-Day – Approx. 7 hours - Fair Housing Training (a more in-depth training)**

**-OR-**

**Half-Day – Approx. 4 hours - Fair Housing Training (comprehensive basic training).**

We expect a **minimum** of \_\_\_\_\_ people from this agency to attend the Fair Housing Training.  
Insert number

Our requested date or time frame for training: \_\_\_\_\_

AGENCY NAME: \_\_\_\_\_

AGENCY ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

AGENCY CONTACT PERSONNAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

## 2018 Training Fees:

- **Full-Day –Approx. 7 hours - Fair Housing Training = \$259 per person**
- **Half-Day –Approx. 4 hours - Fair Housing Training = \$199 per person**

**We also charge actual travel expenses (airfare, hotel, rental car)**

**NO NEED TO PAY IN ADVANCE. You will be invoiced after the training.**

**Please mail this form to:**

**HDLI, Attn: Tim Coyle, 630 Eye Street, NW, Washington, D.C. 20001-3736**

## ***QUESTIONS?***

*Contact Tim Coyle: [tcoyle@hdli.org](mailto:tcoyle@hdli.org) or (202) 289-3400*